

Dear Administrative Leader,

It is that time again when we need to start thinking about your club assisting the 4-H Council for their annual auction. The date for the auction is Saturday, February 25, 2012.

Enclosed is paperwork to start you in your endeavors. Please feel free to make additional copies as needed or stop by the Extension office for additional copies. There is a cover letter for your members that explains and gives them some ideas, letters to supporters, the form to complete for any donations that are received, a Thank You sheet to be given to supporters to post so that other will know they have been contacted, and a letter that you may sign if members wish to have an authorization letter to have with them when making contacts. Should you have any further questions, you may contact the office at (810) 989-6935.

This may be used by your club as a fundraising effort, since your club will receive 10% of the money that is earned from each item you procure.

Thank you in advance for your assistance with this project. This is the only fundraiser that the 4-H Council does each year to earn monies for its annual budget. This money goes back directly into the 4-H program in our County, one way of which is to provide scholarships for workshops and other learning opportunities for Leaders and members. We look forward to your help in making this year's auction another success.

Sincerely,

St. Clair County 4-H Council



**St. Clair County  
MSU EXTENSION**

200 Grand River Avenue  
Suite 102  
Port Huron, MI 48060

810.989.6935  
Fax: 810.985.3557

[msue.stclaircounty.org](http://msue.stclaircounty.org)